



THE INTERNATIONAL SOCIETY FOR  
**TRAUMATICstress**  
STUDIES

Audiovisual Request Form  
Response Deadline: **July 30, 2004**

Session Chair: \_\_\_\_\_

Presentation Type (Example: PMI, Symposium, Workshop, Case, Expert Clinical, Master Clinician, Panel, Media):  
\_\_\_\_\_

Presentation Title: \_\_\_\_\_

Day / Date / Time of Presentation: \_\_\_\_\_

**Audiovisual Guidelines and Room Setup:**

Sessions will include the following audiovisual equipment: **SVGA projector display device, appropriate screen, lighted podium with microphone, head table and one table microphone.** (Presenters **must** provide their own laptop computer and software. All Power Point presentations must be loaded on one laptop to avoid switching computers during the presentation.)

If alternative and/or additional audiovisual equipment are desired, check the appropriate boxes below and e-mail or fax request to Krista Kershner at ISTSS headquarters. Requests will be considered and you will be notified. **Only one request form should be submitted on behalf of the above-mentioned presentation.** If no response is received by the deadline, audiovisual requests cannot be guaranteed.

- 35-mm slide projector with wireless remote
- TV / VCR with VHS
- TV / VCR with PALS
- Overhead transparency projector
- Flipchart with markers
- Other \_\_\_\_\_

Please return completed form by **July 30, 2004**, to Krista Kershner at ISTSS, 60 Revere Drive, Suite 500, Northbrook, IL 60062, Email: [kkershner@istss.org](mailto:kkershner@istss.org) or Fax: 847/480-9282.